

VENTURA COUNTY BOARD OF EDUCATION

The Board Meeting will be held at the
VCOE Conference & Educational Services Center
Board Room
5100 Adolfo Road, Camarillo
(805) 383-1900

REGULAR BOARD MEETING

AGENDA NO. 08-05

Date: February 25, 2008

OPEN SESSION 6:00 p.m. ±

Times are approximate and are provided for convenience only.
Open Session items may be re-ordered.

**Speaker requests will be accepted 5 minutes prior to the item coming up on the agenda.
Adjournment will be no later than 9:00 p.m. (Unless extended by Board Action)**

A. CALL TO ORDER

1. Pledge of Allegiance.
Moment of Reflection.
2. Roll Call and Acknowledgment of Guests.
3. Approval of Agenda.

B. PUBLIC COMMENTS

(Speaker request forms will only be accepted up to 15 minutes after opening call to order.)

C. HEARINGS

None.

D. CLOSED SESSION

None.

E. PRELIMINARY

None.

F. CORRESPONDENCE

(Correspondence addressed specifically to the Ventura County Board of Education. Correspondence addressed to individual Board members will be delivered/mailed to them directly.)

- 1. Correspondence of the Ventura County Committee on School District Organization (requested by the Board of Education): February 6, 2008 e-mail from Ken Prosser to the County Committee titled, "Reserve the Date - County Committee Meeting."
- 2. E-mail from Diana Narvaez, dated February 7, 2008, titled, "CCBE CORE Newsletter Articles."

G. PRESIDENT’S AND BOARD MEMBERS’ REPORTS

(Reports by Board members regarding their individual activities affecting the Office pursuant to Govt. Code Sec. 54954.2(a)).

- 1. Upcoming Events
 March 7-8.....CCBE/PTA/CCSESA Spring Conference, Berkeley
 April 30 VCSBA Dinner Meeting, Salons A-B, 6:00 p.m.
 May 4ROP Car Show, 10:00 a.m. – 3:30 p.m.
 May 28 ROP Student BBQs, 7:40 a.m., 12:50 p.m., & 3:00 p.m.

H. SUPERINTENDENT’S REPORT

(The Superintendent will report on the activities of the Office since the previous Board meeting.)

I. LEGISLATIVE REPORT

(Board Members, the Superintendent, and staff, may discuss current legislation of particular interest to the Ventura County schools.)

J. CONSENT/ACTION

- 1. Temporary Certificates
Administration recommends the Board approve 116 Temporary Certificates issued by the County.
- 2. Travel Expense Claim
Administration recommends the Board approve the Superintendent’s Travel Expense Claims for January 2008.

K. PRESENTATIONS

None.

L. DISCUSSION/INFORMATION/ACTION

1. Adoption of Standards-Aligned Social Studies and Science Textbooks for Grade K-5 Ventura County Office of Education Students – DISCUSSION / ACTION (5 minutes)

A Committee comprised of VCOE Special Education Department administrators and teachers has recommended the Ventura County Board of Education adopt the Houghton Mifflin and Harcourt publications for both Social Science and Science for Grades K-5 Ventura County Office of Education students. These materials integrate with the adopted English Language Arts and Math curriculums currently used. The recommended materials have been available for review in the Administrative Services Center, Upstairs Lobby, 5189 Verdugo Way, Camarillo, since January 9, 2008. The Board's adoption of this curriculum will allow the use of instructional materials funds to purchase core materials that support student success on the California Alternate Performance Assessment (CAPA). Administration recommends the Board adopt the Houghton Mifflin and Harcourt Social Studies and Science textbooks for Grades K-5 Ventura County Office of Education students.

2. Report of Annual Audit of County Chartered Schools: Vista Real Charter High School and Ventura Charter School of Arts and Global Education – DISCUSSION / INFORMATION (10 minutes)

Per the Memorandum of Understanding with the Ventura County Board of Education and its chartered schools, VCOE is required to review the functioning of the sponsored Charter Schools and report to the Board of Education any areas found out of compliance. This audit included an examination of the following areas:

- a. Administrative Services
- b. Business Services
- c. Human Resources
- d. Educational Services
- e. Student Services

Vista Real Charter High School and Ventura Charter School of Arts and Global Education, were found to be compliant in all areas examined.

3. Annual Review and Setting of Superintendent's Salary – INFORMATION / ACTION (10 minutes)
Per Board Policy No. 2126, Setting and Adjustment of Salary for Superintendent of Schools, the accomplishments of the Office for the previous year were presented on October 23, 2007. Mr. Bates and Mr. Kunicki were named to a subcommittee to review the Superintendent's salary in conjunction with information and input provided by the Associate Superintendent, Administrative Services. In addition to comparison data from local school districts and Class Three County Superintendents, the subcommittee may also consider recommendations from salary increases based upon State-funded and/or negotiated Cost of Living Adjustments (COLAs).

The Superintendent is requesting a salary that is competitive and comparable to Superintendents of local schools districts with similar structure and level of complexity as well as Class Three County Superintendents of Schools within California. In addition, the Superintendent asks that the subcommittee consider an increase based upon the State-funded COLA and an additional merit and/or longevity increase. It is anticipated that the subcommittee will make their recommendations to the Board regarding the Superintendent's Salary.

4. Review of Board Policy Series 9000, Board Bylaws, with Board Legal Counsel – INFORMATION / DISCUSSION (30 minutes)
The Board will begin the review Board Policy Series 9000, Board Bylaws, including a discussion of Board Policy No. 9010, Public Statements, and how Board members are to represent the decisions of the Board once they have been made, as requested by Mr. Kunicki.
5. Request for Allowance of Attendance Because of Emergency Conditions, Form J-13A – INFORMATION / ACTION (5 minutes)
Due to the wildfires on October 23 and October 24, 2007, the Ventura County Office of Education experienced school closures at four of our Special Education sites. Education Code Section 41422 (for school closures) allows school districts, county offices and ROPs to be held harmless from revenue loss that might result for the loss of ADA or instructional time in emergencies. Administration recommends that the Board approve and sign the Form J-13A, allowing the Ventura County Office of Education can claim attendance credit for the days that its schools were closed.
6. Board-Hosted Event for Countywide Business Owners to Highlight VCOE Regional Occupational Program, to be held at the Conference Center – DISCUSSION (5 minutes)
Per the request of Mr. Kunicki, the Board will discuss the possibility of hosting an event for countywide business owners to highlight the VCOE Regional Occupational Program.

M. BOARD MEMBER COMMENTS

(Government Code Section 54954.2(a) states: "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.")

N. FUTURE AGENDA ITEMS

(Per Board Policy 9320, the Superintendent [as Ex-Officio Secretary of the Board], in conjunction with the Board President, shall prepare the Agenda for each regular and special meeting of the Board. Board members may request items be placed on the agenda by notifying the Superintendent of the request at least 12 days prior to the date of the next scheduled meeting. The Superintendent and the Board President shall review the requested agenda items and determine the items to be placed on the agenda. Any requested agenda item not placed on the agenda by the Superintendent and Board President may be brought to the next Board meeting. The majority vote of the Board shall determine if the item will be placed on a future agenda.)

1. Request for Letter to State Board of Education addressing Accuracy in Textbooks (Requested by Mr. Olson on 1/28/08, Public Comments. TBD).
2. Discussion and/or Possible Adoption of Resolutions in Support of HR4355 (Boozman) and HR1017 (Dingell), Medicaid; HR2577 (McKeon), NCLB; HR2925 (Gallegly), Gifted and Talented Education, and other Proposed Legislation. (Requested by Mrs. Peterson on 2/13/08, TBD).
3. Subcommittee on Teacher Housing (Requested by Mr. Kunicki on 2/13/08, TBD).

O. FUTURE MEETINGS

Date: **Monday, March 10, 2008 (Budget Study Session)**
 Time: 8:00 a.m.
 Location: 5100 Adolfo Road, Board Room, Camarillo
 Purpose: Regular Meeting of the Board

Date: Monday, March 24, 2008
 Time: 6:00 p.m.
 Location: 5100 Adolfo Road, Board Room, Camarillo
 Purpose: Regular Meeting of the Board

Date: Wednesday, April 9, 2008 (Budget Study Session)
Time: 8:00 a.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Date: Monday, April 28, 2008
Time: 8:00 a.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Bold, Italics denotes Modified Schedule

P. ADJOURNMENT

Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b). Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify this office at (805) 383-1900 as soon as possible or ***at least 48 hours prior to any meeting.*** We will make every effort to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to Ventura County Office of Education programs and events.

The agenda is posted for minimum of 72 contiguous hours prior to Board meeting dates at the entrance to the Ventura County Office of Education, Conference & Educational Services Center, 5100 Adolfo Way, Camarillo. A full agenda packet, with explanatory materials, is available for public review at this location. The agenda is also posted at the following locations, and on the Internet at <http://www.vcoe.org>.

1. Conejo Valley Unified School District, 1400 E. Janss Road, Thousand Oaks
2. Ojai Unified School District, 414 E. Ojai Avenue, Ojai
3. Oxnard School District, 1051 S. A Street, Oxnard
4. Santa Paula School District, 201 S. Steckel Drive, Santa Paula
5. Simi Valley Unified School District, 875 E. Cochran Street, Simi Valley
6. Ventura Unified School District, 255 West Stanley Avenue, Ventura

Copies of specific explanatory materials can be requested by contacting the office at (805) 383-1900.