

VENTURA COUNTY BOARD OF EDUCATION

The Board Meeting will be held at the
VCOE Conference & Educational Services Center
Board Room
5100 Adolfo Road, Camarillo
(805) 383-1900

REGULAR BOARD MEETING

AGENDA NO. 08-01

Date: January 9, 2008

OPEN SESSION 8:00 a.m. ±

Times are approximate and are provided for convenience only.
Open Session items may be re-ordered.

**Speaker requests will be accepted 5 minutes prior to the item coming up on the agenda.
Adjournment will be no later than 10:00 a.m. (Unless extended by Board Action)**

A. CALL TO ORDER

1. Pledge of Allegiance.
Moment of Reflection.
2. Roll Call and Acknowledgment of Guests.
3. Approval of Agenda.

B. PUBLIC COMMENTS

(Speaker request forms will only be accepted up to 15 minutes after opening call to order.)

C. HEARINGS

None.

D. CLOSED SESSION

None.

E. PRELIMINARY

1. Approval of Minutes of Organizational Meeting of December 10, 2007.

F. CORRESPONDENCE

(Correspondence addressed specifically to the Ventura County Board of Education. Correspondence addressed to individual Board members will be delivered/mailed to them directly.)

1. Report from lobbyist Scott Wilk, Anchor Consulting, LLC (e-mail dated December 14, 2007).
2. Report on Correspondence of the Ventura County Committee on School District Organization, per the request of the Board.

G. PRESIDENT'S AND BOARD MEMBERS' REPORTS

(Reports by Board members regarding their individual activities affecting the Office pursuant to Govt. Code Sec. 54954.2(a)).

H. SUPERINTENDENT'S REPORT

(The Superintendent will report on the activities of the Office since the previous Board meeting.)

I. LEGISLATIVE REPORT

(Board Members, the Superintendent, and staff, may discuss current legislation of particular interest to the Ventura County schools.)

J. CONSENT/ACTION

K. PRESENTATIONS

L. DISCUSSION/INFORMATION/ACTION

1. First Reading and Possible Adoption of Revisions to Board Policy and Administrative Regulation No. 5117.1, Interdistrict Attendance Appeals – INFORMATION / ACTION (10 minutes)
Per the Board's request, Board legal counsel has reviewed Board Policy and Administrative Regulation No. 5117.1, Interdistrict Attendance Appeals, to ensure that they are in compliance with current Education Code. Legal Counsel's suggested changes are noted via strikethroughs, bold and italics. A copy of relevant Education Code is also included in the explanatory materials. The Board may choose to waive a second reading and approve revisions to Board Policy and Administrative Regulation No. 5117.1, Interdistrict Attendance Appeals.

2. Awarding of Contract for Architectural Services for VCBE - Frank Intermediate School Learning Cluster Project – INFORMATION / ACTION (20 minutes)
On November 27, 2006, the Ventura County Board of Education approved a long-term ground lease with the Oxnard Elementary School District and granted VCOE staff permission to request proposals for architectural services to design a new Special Education School on the Frank Intermediate School site. After a competitive architectural services proposal submittal, review, and interview process, DC Architects of Upland has been selected to make a brief presentation to the Ventura County Board of Education. Administration recommends awarding the contract for architectural services for the new Frank Intermediate School Learning Cluster Project to DC Architects of Upland.

3. Annual Review and Setting of Superintendent's Salary – INFORMATION / ACTION (10 minutes)
Per Board Policy No. 2126, Setting and Adjustment of Salary for Superintendent of Schools, the accomplishments of the Office for the previous year were presented on October 23, 2007, and Mr. Bates named Mr. Kunicki and Mr. Matthews to a subcommittee to review the Superintendent's salary in conjunction with information and input provided by the Associate Superintendent, Administrative Services. In addition to comparison data from local school districts and Class Three County Superintendents, the subcommittee may also consider recommendations from salary increases based upon State-funded and/or negotiated Cost of Living Adjustments (COLAs).

The Superintendent is requesting a salary that is competitive and comparable to Superintendents of local schools districts with similar structure and level of complexity as well as Class Three County Superintendents of Schools within California. In addition, the Superintendent would ask that the subcommittee consider an increase based upon the State-funded COLA and an additional merit and/or longevity increase. It is anticipated that the subcommittee will make their recommendations to the Board regarding the setting of the Superintendent's Salary.

4. Opening of 30-Day Review Period for Adoption of Standards-Aligned Social Studies and Science Textbooks for Grade K-5 Ventura County Office of Education Students – INFORMATION (15 minutes)
A Committee comprised of VCOE Special Education Department administrators and teachers has reviewed all State adopted curricular materials for Grades K-5 Social Science and Science. The Committee is recommending the Ventura County Board of Education adopt the Houghton Mifflin and Harcourt publications for both Social Science and Science. These materials integrate with the adopted English Language Arts and Math curriculums currently used. By adopting multiple textbooks, teachers will be able to select materials that will assist them in teaching concepts to a very unique population of special education students.

The Board's adoption of this curriculum will allow the use of instructional materials funds to purchase core materials that support student success on the California Alternate Performance Assessment (CAPA). The recommended materials will be available for review in the Administrative Services Center, Upstairs Lobby, 5189 Verdugo Way, Camarillo, beginning January 9, 2008, and continuing through the anticipated adoption date of February 25, 2008. The Board and general public are encouraged to view these items. Board members will receive copies of student textbooks for each grade level for their review.

5. Report from Subcommittee to Establish the 2008 Mid-Month Meeting Day / Dates for the Ventura County Board of Education – INFORMATION / ACTION (10 minutes)
On December 10, 2008, the Board approved the regular meetings for 2008 to be held on the fourth Monday of the month, and the first mid-month meeting in 2008 to be held on Wednesday, January 9, 2008. A subcommittee of Mr. Valenzano and Mrs. Peterson was established to determine the day/dates of the remaining mid-month meetings for 2008. It is anticipated that the subcommittee will report on their findings and that a day for mid-month meetings will be proposed.
6. Information Relative to SELPA Space Utilization – INFORMATION (5 minutes)
This item was tabled from October 12, 2007. Per the request of Mr. Bates, staff will provide information relative to SELPA space utilization. This information includes amount of space now being utilized by SELPA; location of SELPA Office; cost per square foot of this office space; and possibility of relocation to Camarillo Airport facility.
7. Williams Lawsuit Settlement Quarterly Report to County Board of Education – INFORMATION (5 minutes)
Education Code 35186 stipulates that the Superintendent or designee shall report summarized data on the nature and resolution of all complaints to the Board and the County Superintendent of Schools on a quarterly basis. The report shall include the number of complaints, by general subject area, with the number resolved and unresolved complaints. The report shall be conveyed publicly, on a quarterly basis, at a regularly scheduled Board meeting. The Williams Coordinator for the Ventura County Office of Education presents the quarterly report for October 1, 2007 – December 31, 2007, which shows no complaints filed during this period.

8. Approval of Board Budget Consultant Agreement for 2007-08 – INFORMATION / ACTION (5 minutes)
Staff has prepared an agreement for Board Budget Consultant services, to be provided by Dr. Tom Kimberling, for the 2007-08 fiscal year. The agreement incorporates a maximum amount of \$4,000, per the Board's adopted budget. Dr. Kimberling has indicated that this will be the last year of this contract as he anticipates retiring at the end of the 2007-08 fiscal year. The Board may approve the contract for ongoing budget consultant services and/or seek further proposals.

M. BOARD MEMBER COMMENTS

(Government Code Section 54954.2(a) states: "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.")

N. FUTURE AGENDA ITEMS

(Per Board Policy 9320, the Superintendent [as Ex-Officio Secretary of the Board], in conjunction with the Board President, shall prepare the Agenda for each regular and special meeting of the Board. Board members may request items be placed on the agenda by notifying the Superintendent of the request at least 12 days prior to the date of the next scheduled meeting. The Superintendent and the Board President shall review the requested agenda items and determine the items to be placed on the agenda. Any requested agenda item not placed on the agenda by the Superintendent and Board President may be brought to the next Board meeting. The majority vote of the Board shall determine if the item will be placed on a future agenda.)

1. Re-evaluation and Possible Termination of Anchor Consulting Contract (requested by Mrs. Peterson, January 28, 2008).
2. Possible Termination of Contract with Capital Venture (requested by Mrs. Peterson, January 28, 2008).
3. Second Reading and Approval of Minutes of Regular Meetings of September 24, October 12, and October 23, 2007. Unapproved minutes have been e-mailed to all Board members for their written input. (January 28, 2008).
4. New Certificate of Appreciation. Mr. Kunicki suggested that ROP have a contest to produce a certificate (requested by Mr. Kunicki, January or February 2008).
5. Existing or Proposed Board Policy authorizing censure of Board members (requested by Mr. Kunicki, TBD).
6. Discussion of Board Policy, or Legal Opinion, on Public Records Act Procedures.

Item to include Mrs. Peterson's suggested language, a report of any complaints or requests for Board records or minutes. (Requested on December 10, 2007 by Mrs. Peterson, TBD).

7. Form for Board Input on Goal 5, Objective B (requested by Mr. Bates, TBD).
8. Board-Hosted Event for Countywide Business Owners to Highlight VCOE Regional Occupational Program, to be held at the Conference Center (Requested on December 10, 2007 by Mr. Kunicki, Mid February, 2008).

O. FUTURE MEETINGS

Date: Monday, January 28, 2008
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

P. ADJOURNMENT

Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b). Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify this office at (805) 383-1900 as soon as possible or **at least 48 hours prior to any meeting**. We will make every effort to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to Ventura County Office of Education programs and events.

The agenda is posted for minimum of 72 contiguous hours prior to Board meeting dates at the entrance to the Ventura County Office of Education, Conference & Educational Services Center, 5100 Adolfo Way, Camarillo. A full agenda packet, with explanatory materials, is available for public review at this location. The agenda is also posted at the following locations, and on the Internet at <http://www.vcoe.org>.

1. Conejo Valley Unified School District, 1400 E. Janss Road, Thousand Oaks
2. Ojai Unified School District, 414 E. Ojai Avenue, Ojai
3. Oxnard School District, 1051 S. A Street, Oxnard
4. Santa Paula School District, 201 S. Steckel Drive, Santa Paula
5. Simi Valley Unified School District, 875 E. Cochran Street, Simi Valley
6. Ventura Unified School District, 255 West Stanley Avenue, Ventura

Copies of specific explanatory materials can be requested by contacting the office at (805) 383-1900.